ST ALOYSIUS COLLEGE

FOUNDED IN 1907
BY THE JESUITS IN MALTA

Expression of Interest for the

Design, Supply, Installation and Commissioning of Laboratory Furniture at

St. Aloysius College Sixth Form, Birkirkara

CLOSING DATE: Friday, 11th December 2026 @ 1200 noon

Email address: procurement@staloysius.edu.mt

ST ALOYSIUS COLLEGE

FOUNDED IN 1907
BY THE JESUITS IN MALTA

Details of Bidder

Name of Company: _____

Name and Surname of Person submitting offer: _____

I.D. Card No.: _____

Designation: _____

Tel. No.: _____ Mobile No.: _____

e-mail: _____

_____ _____

Signature Date

Client: *St. Aloysius College, 70, Old Railway Road, Birkirkara BKR 1610*

Closing Date and Time: *11th December 2026 at 12.00 (noon)*

Location for submission of offer: *St. Aloysius College, 70, Old Railway Road, Birkirkara BKR 1610*

E-mail for online submission of offer: *procurement@staloysius.edu.mt*

Conditions and Instructions to Bidders

Offer for the Design, Supply, Installation and Commissioning of Laboratory Furniture at St. Aloysius College Sixth Form, Birkirkara

A. Bidders shall submit their offer by filling up the attached documents, in ink. Bidders shall attach any other additional information as requested or as otherwise they consider necessary to substantiate their offer.

B. An offer shall only be considered provided that:

i. It is received on or before the closing date and time.

ii. It is submitted on the prescribed form.

iii. It is complete in all respects, including technical literature, reference list, works program, etc.

iv. It is duly signed by the person submitting the offer, or in case of a limited liability company, signed by a person duly authorised to act on behalf of the company.

v. It is duly filled in clear print with all information in all sections of the documents.

C. Bidders shall not retract or withdraw their offer for a period of FOUR months from the expiration of the offer period. During such FOUR-month period, offers shall remain binding and may be accepted at any time by the client.

D. The client is not bound to accept any of the offers, even the most advantageous, and shall not give reasons for the acceptance or rejection of a particular offer.

E. The client reserves the right to accept or reject wholly or in part, any of the offers received, or to divide the scope of the offer among two or more contractors.

Confirmation of acceptance of offer (or part thereof) may, in the first instance be communicated to the bidder verbally, by email or letter message.

F. This instruction schedule forms an integral part of the offer and shall be presented with all other documents as detailed in the above clauses.

G. Timetable as follows:

	DATE	TIME
Date of Issue of this Expression of Interest:	Friday 23rd October 2026	
Site Visit	Thursday 29th October 2026	1230
Deadline for request for any additional information from St. Aloysius College (SAC):	Thursday 12th November 2026	1200 (noon)
Deadline for Submission of Offers:	Friday 11th December 2026	1200 (noon)

Scope

St Aloysius College is seeking comprehensive proposals from qualified professionals for the

- design,
- supply,
- installation and
- commissioning

of laboratory furniture and layouts for the St Aloysius Sixth Form Chemistry and Biology Labs.

The Laboratories must accommodate a minimum of 16 students simultaneously. Priority to be given to health and safety obligations, whilst maintaining a degree of flexibility.

Minimum Requirements

1. A safety-first approach to space planning is essential to ensure students and staff can move freely while maintaining clear circulation routes and visibility.

2. Laboratories must be designed with accessibility in mind, supporting compliance with the Equal Opportunities Act (Equal Opportunities (Persons with Disability) Act 2000 (CAP. 413) and enabling all students, including those with additional needs, to safely access workstations, seating, and utilities.

3. The design proposed must support a range of different teaching styles, from demonstrations to group experiments and at the same time allow for a classroom style seating.

4. Chemical-resistant worktops, ensuring ease of maintenance, long-term durability and safe use in demanding laboratory conditions.

5. Adequate fixed and/or mobile storage spaces that provide for the safe storage of chemicals and equipment. Storage should be carefully planned, with perimeter storage solutions that help to keep walkways clear while maximising usable workspace. Important to have leg space under bench.

6. Integrated utilities (gas, water, electricity) installed to regulatory standards, with careful coordination during the installation phase to ensure safety and compliance. This would also include emergency systems such as gas shut-off valves and eyewash stations to ensure rapid response in case of accidents.

7. Preparation rooms adjacent to labs should be designed to provide safe storage, preparation, and cleaning areas for equipment and hazardous materials.

8. Detailed drawings accompanied by specifications are to be submitted.

9. All forms in this document are to be completed and submitted.

Offer

1. With reference to Expression of Interest published by St. Aloysius College related to:

Offer for the Design, Supply, Installation and Commissioning of Laboratory Furniture at St. Aloysius College Sixth Form, Birkirkara

and in terms of the conditions therein specified, I/WE _____ offer to bind myself/ourselves to carry out the works as set out in these documents, in conformity with the specifications and conditions relating thereto, and for the sum of (in words) _____ Euros _____cents, € _____._____c which sum is computed at the specified quantities and submitted rates and inclusive of VAT.

2. I/We further offer to complete same within _____ working weeks from order to start works.

3. I/We hereby acknowledge that I am/we are fully aware of the contents of the aforesaid specifications and conditions of this expression of interest.

4. I/We undertake that this offer shall not be retracted or withdrawn for a period of FOUR months from the date of expiration of the period fixed for its delivery, but shall remain binding and may be accepted by client at any time during the said period of FOUR months, even by verbal communication of the acceptance.

5. We have examined and accept in full and in its entirety, the content of this Expression of Interest (including any subsequent clarification notes that may be issued by the College Authority). We hereby accept the contents thereof in their entirety, without any reservation or restriction.

6. We confirm that we are not submitting a bid for the same contract in any other form. In the case of partners in a consortium, we also confirm that all partners are jointly and severally liable by law for the performance of this contract, that the lead partner is authorised to bind and receive instructions for and on behalf of each member, and that all partners in the joint venture/consortium are bound to remain in the joint venture /consortium for the entire period of the contract's performance. We are fully aware that in the case of a consortium, the composition of the consortium cannot be modified in the course of the Tender procedure.

7. I/We are not bankrupt or under any administration order issued by any competent Court, or under proceedings leading to a declaration of bankruptcy. I/We also declare that we have not been convicted criminally or found guilty of professional misconduct. Furthermore, I/we also declare that we are up to date with payments of social security contributions and any other taxes or contributions due under any law currently in force.

8. I/We recognise that our offer related to this Expression of Interest may be excluded if I/we propose key experts who have been involved in preparing this project or engage such personnel as advisers in the preparation of this document.

9. I/We will inform the College authorities immediately if there is any change in the above circumstances at any stage during the implementation of this contract.

10. I/We recognise and accept that any false inaccurate or incomplete information deliberately provided in this Proposal may result in my/our exclusion from this contract.

11. I/we acknowledge that the College Authority may request clarifications in respect to the documentation listed in this Form. I/we further acknowledge however that no rectification will be allowed.

12. I/We note that the College Authority is not bound to proceed with this Offer and that it reserves the right to cancel or award only part of the contract. It will incur no liability towards Me/Us should it do so.

Details of Bidder

Name of Company: _____

Name of Director: _____

I.D. Card No.: _____ email: _____

Company Reg. No.: _____ Date of Registration: _____

Registered Address: _____

_____

VAT No.: _____

Tel. No.: _____

e-mail: _____ Mobile No.: _____

_____ _____

Signature Date

List of Principal Supplies/Clients

Principal Deliveries effected during the previous two years

	Client Name	**Client Address**	**Year & Month of Supply**	**Description of Supplies**
1.				
2.				
3.				
4.				
5.				

I am giving my consent to the College Authority, so that the latter may, if it deems necessary,

contact the listed clients, with a view to obtain from them an opinion on the supplies provided to them.

Signature: _____

(the person or persons authorised to sign on behalf of the Bidder)

Date: _____