



**ST ALOYSIUS
COLLEGE**

FOUNDED IN 1907
BY THE JESUITS IN MALTA



EXPRESSION OF INTEREST

**FOR THE SUPPLY AND MANAGEMENT
OF SNACKS & BEVERAGES VENDING MACHINES
SITUATED AT
ST. ALOYSIUS COLLEGE, PRIMARY AND SECONDARY SCHOOL**

July 2022

W www.staloysius.edu.mt
E info@staloysius.edu.mt

PRIMARY SCHOOL
76, St Francis Street,
Balzan, BZN 1422,
Malta
T (+356) 2144 3248

SECONDARY SCHOOL
70, Old Railway Road,
Birkirkara, BKR 1610,
Malta
T (+356) 2279 3000

SIXTH FORM
70, Old Railway Road,
Birkirkara, BKR 1610,
Malta
T (+356) 2279 3358



General Description and Terms

1. St. Aloysius College shall require four [4] Vending Machines, to be located as follows:

1.1 Two [2] at the Secondary School, 70 Old Railway Road, Birkirkara:

1.1.1 One [1] for the supply of hot beverages and

1.1.2 One [1] for snack items.

1.2 Two [2] at the Primary School, 76 St. Francis Street, Balzan:

1.2.1 One [1] for the supply of hot beverages and

1.2.2 One [1] for snack items.

The College may, in its absolute discretion, accept that the contractor supplies and manages additional vending machines and/or require the contractor use alternative throughout the duration of the contract.

2. All the Vending Machines must be maintained in usable condition through regular and periodical maintenance by the contractor.

3. The contractor must bear all costs and expenses for the installation, cleaning, repair and maintenance of the Vending Machines including the payment for all spare parts that may be required for the proper functioning of the Vending Machines.

4. The contractor shall at its own expense be responsible for stocking the Vending Machines consistent with demand at each Vending Point.

5. All vending products dispensed from the Vending Machines and the Vending Machines must conform to all laws and regulations, including health and safety regulations, pertaining to the handling of such products.

6. The contractor must not charge resale prices for the vending products at a price which is higher than those submitted in its Proposal, and/or without prior mutual agreement.

7. The term of the lease is expected to be of three years [3] years commencing on the 1st September 2022 till the 31st August 2025.

8. In consideration for the lease of the Vending Points St. Aloysius College will expect the payment of rent and/or a percentage of sales per Vending Machine installed.

9. Participants must:

9.1. Be a manufacturer/ authorized operator of the Vending Machines;

9.2. Have the necessary experience and technical know-how required;



9.3. Submit the following information

9.3.1. Details (formal name, legal nature and contact details) of the Interested Party, including details of all participants if a joint response is being submitted and details of the legal entity which would enter into the lease agreement with the College in the eventuality of a successful bid;

9.3.2 A business profile, demonstrating its experience in operation of activities similar to the products/services being offered, including at least four of its clients.

9.3.3 A description and proposed set-up and operation of the Vending Machines;

9.3.4 The vending products proposed to be made available and their retail prices;

9.3.5 A description of maintenance services proposed to be executed on the Vending Machines;

9.3.6 Any additional information deemed necessary.

This Expression of Interest does not itself constitute an offer and is not binding on the College.

Interested Parties are to submit their Proposals, accompanied by the supporting documentation referred to:

The Procurement Officer

St. Aloysius College

70 Old Railway Road, Birkirkara BKR 1710

The envelope is to be marked: "EOI Vending Machines at St. Aloysius College".

By no later than 12:00 hours of the 22nd August 2022.

In submitting their Proposal, Interested Parties are to submit the Information Form provided below.

The College reserves the right, at its full discretion, to reject any or all Proposals; and Interested Parties submitting a Proposal acknowledge that the submission of a Proposal by an Interested Party shall in no way commit or otherwise bind the Company in any manner whatsoever.

Any Proposal submitted shall be submitted at the sole risk and expense of the Interested Party submitting it and the College shall, under no circumstance, be liable for any cost, expense or damages incurred or sustained by an Interested Party in compiling, completing and submitting a Proposal, whether accepted by the College or otherwise.

All Proposals will be kept confidential and all the information received will be processed in accordance with the Data Protection Act (Cap. 586 of the Laws of Malta).



INFORMATION:

Company Name	
Company Registration No.	
Registered Address:	
Business Address:	
VAT Number:	
Website url:	
Year of Incorporation:	
Type of Company:	<input type="checkbox"/> Public <input type="checkbox"/> Private (limited liability) <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Trader
General nature of the type of business activity	
E mail Address:	



List the officers and directors of the Company

Name & Surname	ID Number	Title/Position	Government Affiliation*
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO

List the shareholders of the Company

Name & Surname	Percentage Ownership	Government Affiliation*
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO

*Government affiliation – government official or a government department, agency or other type of government entity

TRADE REFERENCES

Please provide the name of at least four companies for whom your company provides services/products



By checking this box, I affirm that I am authorized on behalf of the company to provide company information, and that the information provided is accurate and complete as of the date entered. I expressly consent to the collection, use, processing and storage of data related to the company in the manner and for the purposes of the Expression of Interest.

NAME & SURNAME

SIGNATURE

DATE